

INSTRUCTIONS FOR THE PENALTY REMISSION FORM

Print page 2 of this document and fill it out completely. Be sure to sign the form.

Mail to:

Penalty Remission Form
Stark County Treasurer's Office
110 Central Plaza S Suite 250
Canton, Ohio 44702

If you have questions about the form, please call 330-451-7493.



County _____

Case no. _____

DTE 23A
Rev. 12/06

Application for the Remission of Real Property, Personal Property and Manufactured Home Late-Payment Penalties (R.C. 5711.33, 5715.39)

Taxpayer Instructions

Complete the front of this form and file this form with the **county treasurer**. Attach a copy of all evidence to the form. Be sure to complete the **name and address blank** at the bottom of this page. If penalties have accrued for more than one late payment, a separate application form must be filed for each penalty. The address of each county treasurer can be found at www.ctao.com.

Please type or print all information clearly.

Date Received by Treasurer

Date Received by Auditor

Property tax type: Real property Personal property Manufactured home

Property owner's name _____

Amount of penalty \$ _____ 5% penalty 10% penalty

Date taxes were due _____ Date taxes were paid _____

Parcel or I.D. number of property _____

Please check all the reasons the penalty should be remitted and explain below. The application will only be guaranteed consideration for the reasons that are checked on this form. For penalties assessed against real or manufactured home property, reasonable cause will only be considered if the fifth box below is checked and an explanation is provided.

- Taxpayer did not receive a tax bill or a correct tax bill and attempted to obtain one on (date) _____
- Tax payment was mailed on or before due date (submit evidence of timely mailing). A private meter postmark on the envelope is not a valid postmark for establishing the payment date.
- Tax was not timely paid because of serious injury, death, or hospitalization of the taxpayer (within 60 days preceding the due date), but was paid within 60 days after the due date. Taxpayer must submit proof of the above.
- Tax was not paid by due date because of negligence or error of the auditor or treasurer (explain below).
- Taxpayer's failure to make timely payment of the tax was due to reasonable cause and not willful neglect (explain below).

Taxpayer statement (use additional pages if necessary).

Print name and address below

I declare under penalties of perjury that this report is true, correct and complete.

Name

Taxpayer signature

Address

Daytime phone number

Date

City State ZIP code

E-mail address (optional)